



Critical Supplier? Yes No 3rd party QMS certification needed? Yes No

SEIP Supplier Quality System Survey

Supplier Name: _____
Address: _____
Telephone: _____ Fax: _____
Contact person: _____

The intent of the SEIP Supplier Quality System Survey is to obtain basic information about your company’s organization and quality system. The information will allow SEIP to have a better understanding of your organization’s present system and future plans. All information provided will be treated as confidential and will not be shared with individuals outside of Sumitomo Electric Interconnect Products, Inc., unless such information is public knowledge (such as certification to a recognized QMS – see question 2).

- 1. Products and/or services provided:
- 2. Is your company currently certified to the most current revision of ISO 9001, AS9100, IATF 16949, TL9000, ISO13485, or any other recognized Quality System Standard? Yes No

NOTE: If you answered yes to question #2 please send in a copy of your Certification with this form. Please skip questions 3-15.

If you are considered a SEIP critical supplier, you may be required to be third party registered to a recognized Quality Management System and will need to update this survey annually. See header.

- 3. Is your company planning to be third party certified to a recognized Quality Management System? Yes No
a. If yes, please provide a timeline.
b. If no, do you have a documented plan to achieve acquire certification?

- 4. Is there a written Quality Policy? Yes No (Please attach a copy of the policy.)
- 5. Is the Quality System documented in a Quality Manual or similar document? Yes No
- 6. Please attach a copy of your organization chart or similar document.
- 7. Does your company have a documented system to control quality related documents (quality procedures, work instructions, drawings, specifications, etc.)? Yes No
- 8. Do you perform internal quality audits to assess the effectiveness of your quality system? Yes No
a. How often?
b. Who reviews the results of the audits?



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- 9. Is there a documented system to approve suppliers and subcontractors? Yes No
 - a. Is an approved supplier/subcontractor list used for purchasing? Yes No

- 10. Is there a documented method for the performing first article inspections? Yes No

- 11. Is Receiving Inspection performed on incoming materials? Yes No
 - a. Are records maintained? Yes No
 - b. Are there written instructions for Receiving Inspection? Yes No

- 12. Is the process flow documented? Yes No
 (Please attach a copy of process flow chart including control points.)

- 13. Are products traceable by lot number? Yes No
 - a. Is the method of product traceability documented? Yes No

- 14. Is Final Inspection performed on products purchased by SEIP? Yes No
 - a. Is there written instruction for Final Inspection? Yes No

- 15. Can Final Inspection or process control data be provided with shipments? Yes No

- 16. Are test reports and/or certificates of conformance available for products purchased by SEIP? Yes No

- 17. Does your company design the products purchased by SEIP? Yes No
 - a. Is the design control process documented? Yes No

- 18. Is there a documented system for the control and disposition of non-conforming items? Yes No

- 19. May we send a representative of SEIP to visit your facility to assess the quality system? Yes No

Survey completed by: _____ Date: _____

Print Name: _____ Title: _____

Please email completed survey to the SEIP representative who emailed you the form.